



Skype

Women with Disabilities Victoria



Easy English





Hard words

This book has some hard words.

The first time we write a hard word

- the word is in **blue**
- we write what the hard word means.

You can get help with this book



You can get someone to help you

- read this book
- know what this book is about



- find more information.



About this book



This book is written by
Women with Disabilities Victoria.



This book is about Skype.

What is Skype?



Skype is a way to connect with people online.



For example, you can use Skype to

- talk to people



- see and talk to people



- send text messages.

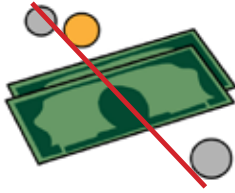


You can use Skype on a computer or device at
home or somewhere else.

For example, the library.



What is good about Skype?



Skype is free.

You can do lots of things on Skype.

For example, you can



- call someone if you have internet but do **not** have a phone



- keep in touch with family and friends who live far away



- have group meetings.

Skype can help people who live in regional areas to have important meetings.

For example



- meetings with your doctor



- meetings to talk about the National Disability Insurance Scheme or NDIS.



How to set up Skype

To use Skype you need a computer or device with



- a speaker so you can hear people



- a microphone so people can hear you



- a camera so people can see you



- good internet



You need to put the Skype app on your computer or device.

You can follow the steps on the Skype website.

www.skype.com/en/





To use Skype you need to make an **account**.

Your account has

- your username

- your password.



You can write this information in a note book and keep it somewhere safe.



You will need to enter this information each time you use Skype.

Your privacy and safety

Your privacy and safety online is important.



You should Skype with people you know and trust.



You can check email addresses to make sure you Skype with the right people.



You can ask people you see to add you as a Skype contact.



You can read more about privacy and safety online.



You can ask someone you know to help.



Go to this Easy English information online
[www.esafety.gov.au/image-based-abuse/
support/quick-guides/easy-read](http://www.esafety.gov.au/image-based-abuse/support/quick-guides/easy-read)

You can also go to this information online
www.esafety.gov.au/women

Next steps

Now you have set up Skype you can use the search box to look for people you know.



You can search by

- name
- email address.



To Skype someone you know click on their contact details.



Click on the blue phone button to make a call.



If the person is ready to talk to you they will answer the call and start to talk.

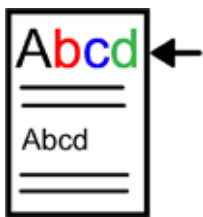


You can also make Skype more **accessible**.

Accessible might mean



- you can read information with a screen reader



- you can choose different text sizes and colours.



You can contact Skype for more information.

www.support.skype.com/en/skype/all/





More information

For more information contact
Women with Disabilities Victoria.



Call 03 9286 7800



Website www.wdv.org.au

Like us on Facebook

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Email wdv@wdv.org.au



National Relay Service

TTY 133 677

Then ask for 03 9286 7800

Speak and Listen 1300 555 727

Then ask for 03 9286 7800

Internet relay users connect to the NRS

Then ask for 03 9286 7800



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Scope's Communication and Inclusion Resource Centre wrote the Easy English in November, 2018. www.scopeaust.org.au
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